

Last Approved: 9/2024

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**MONADNOCK COMMUNITY HOSPITAL**  
FINANCIAL ASSISTANCE (FA) (Charitable Care)

**Appendix E: Reliable Evidence**

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A completed NHHAN application must be accompanied by sufficient reliable evidence in order to accurately evaluate a patient's eligibility and financial circumstances.

If individual circumstances do not allow for the collection or provision of certain documents, requirements for certain documents may be waived at the discretion of the financial assistance staff or gathered from sources such as the NHHAN, publically available sources, or prior MCH FA applications.

Not all documents will apply to all applicants. In general, the following documents will be required:

<b>Document</b>	<b>Requirement</b>	<b>Alternatives</b>
Copy of complete Federal Income Taxes, including all Schedules	<ul style="list-style-type: none"><li>• Most recent year's return, or previous year's return only until the current year's tax filing deadline</li></ul>	<ul style="list-style-type: none"><li>• Completed 4506T for non-filing proof</li><li>• Completed 4506T for a transcript</li><li>• Patients who do not file taxes and whose only income is tax-exempt (e.g. Social Security) are not required to complete a 4506T</li></ul>
Copies of most recent 2-3 paystubs or other earnings, as applicable to the household	<ul style="list-style-type: none"><li>• Recent pay stubs</li><li>• Unemployment compensation stubs</li><li>• Workers compensation stubs</li><li>• Short or Long-Term Disability stubs</li><li>• Profit &amp; Loss form, if self-employed and most recent taxes are missing or not representative of current income</li><li>• Self-Declaration form, if collecting miscellaneous income</li></ul>	<ul style="list-style-type: none"><li>• No Income/Support form, if no one in the household has any form of income from any source</li><li>• Employer Verification form, if pay stubs are unavailable from an employer</li></ul>

Copies of most recent bank, retirement, investment account statement for each account	<ul style="list-style-type: none"> <li>• One statement from each account, including checking, savings, CD, retirement, investment, Venmo, PayPal, etc.</li> <li>• Must be actual statements with all pages</li> </ul>	<ul style="list-style-type: none"> <li>• No Bank Account form if no one in the household has any accounts in their names</li> </ul>
Copy of assistance notices from the Department of Health and Human Services	<ul style="list-style-type: none"> <li>• Most recent statement</li> </ul>	
Copy of pension benefits stub(s)	<ul style="list-style-type: none"> <li>• 1 recent check stub, benefit award letter, distribution shown on direct deposit in a bank statement, or most recent tax year's 1099</li> </ul>	
Copy of Social Security income statement(s)	<ul style="list-style-type: none"> <li>• Benefit award letter with current benefit amount, distribution shown on direct deposit in a bank statement, or most recent tax year's 1099</li> </ul>	
Proof of insurance	<ul style="list-style-type: none"> <li>• Copy of insurance card, benefit letter, statement from employer</li> </ul>	
Proof of marital status	<ul style="list-style-type: none"> <li>• Court-documented paperwork stating legal separation, divorce, restraining order, or domestic violence prevention</li> </ul>	
Copy of all Property Tax Bill(s)	<ul style="list-style-type: none"> <li>• Most recent statement, that includes assessment value</li> </ul>	
Copy of Mortgage Statement(s)	<ul style="list-style-type: none"> <li>• Most recent statement, that includes principle balance</li> </ul>	