

MONADNOCK COMMUNITY HOSPITAL
FINANCIAL ASSISTANCE PROGRAM (Charitable Care)

Updated: 11/2018

Appendix E: Reliable Evidence

A completed NHHAN application must be accompanied by sufficient reliable evidence in order to accurately evaluate a patient’s eligibility and financial circumstances.

If individual circumstances do not allow for the collection or provision of certain documents, requirements for certain documents may be waived at the discretion of the financial assistance staff or gathered from sources such as the NHHAN, publically available sources, or prior MCH FAP applications.

Not all documents will apply to all applicants. In general, the following documents will be required:

Document	Requirement	Alternatives
Copy of complete Federal Income Taxes, including all Schedules	<ul style="list-style-type: none"> • Most recent year’s return, or previous year’s return only until the current year’s tax filing deadline 	<ul style="list-style-type: none"> • Completed 4506T for non-filing proof • Completed 4506T for a transcript • Patients who do not file taxes and whose only income is tax-exempt (e.g. Social Security) are not required to complete a 4506T
Copies of most recent 2-3 paystubs or other earnings, as applicable to the household	<ul style="list-style-type: none"> • Recent pay stubs • Unemployment compensation stubs • Workers compensation stubs • Short or Long-Term Disability stubs • Profit & Loss form, if self-employed and most recent taxes are missing or not representative of current income • Cash/Odd Jobs form, if collecting miscellaneous income 	<ul style="list-style-type: none"> • No Income/Support form, if no one in the household has any form of income from any source • Employer Verification form, if pay stubs are unavailable from an employer

Copies of most recent bank account statements for each account	<ul style="list-style-type: none"> • One statement from each account, including checking, savings, retirement accounts, etc • Must be actual statements with all pages 	<ul style="list-style-type: none"> • No Bank Account form if no one in the household has any accounts in their names
Copies of assistance notices from the Department of Health and Human Services	<ul style="list-style-type: none"> • Most recent statement 	
Copies of pension benefits stubs	<ul style="list-style-type: none"> • 1 recent check stub, benefit award letter, distribution shown on direct deposit in a bank statement, or most recent tax year's 1099 	
Copies of Social Security income statements	<ul style="list-style-type: none"> • Benefit award letter with current benefit amount, distribution shown on direct deposit in a bank statement, or most recent tax year's 1099 	
Proof of insurance	<ul style="list-style-type: none"> • Copy of insurance card, benefit letter, statement from employer 	
Proof of marital status	<ul style="list-style-type: none"> • Court-documented paperwork stating legal separation, divorce, restraining order, or domestic violence prevention 	