# End of Day Update

### INCIDENT COMMAND

Thank you all for your hard work today, we are grateful for your efforts and teamwork. Work continues across the organization to prepare for COVID-19, while safeguarding our employees and patients. Please read the updates below as they include important information about:

- 1. Employee Entrance
- 2. Location for accessing Scrubs and Masks
- 3. Newly Created Resource Material for Current PPE Equipment
- 4. Social Media Reminder

## Employee Entrance

• Effective Wednesday, 4.8 the Employee Entrance will be moved to the BWC. Signage will be in place inside and out to support the processes for entry, screening and access to scrubs and masks.

### Location for accessing Scrubs and Masks

• Effective Wednesday,4.8, scrubs and masks will be available for access in the BWC to best centralize the access, donning and doffing of PPE equipment. Way-finding signage will direct staff through the process. BWC locker rooms are available for changing, showers and limited locker access.

### Newly Created Resource Material for Current PPE Equipment

- A section of new resource materials on the availability, cleaning and storage of PPE equipment currently in use, is being created and will be available on our HUB by 7AM Tues, 4.7.
- Documents include:
  - MCH Mask ID Poster
  - o Donning Doffing Coveralls Chart 3M
  - Honeywell Full Face Donning Chart
  - Honeywell Half-Mask Donning Poster
  - PAPR Donning Doffing Chart
  - PPE Sequence CDC
  - o PAPR Inspection Checklist
  - o PAPR Storage Picture
  - o PAPR Terminal Cleaning
  - o PAPR Use During Shift
  - o PPE Levels
  - o Sentinel HP Doffing Poster

### Social Media Reminder

- Employees are reminded to not share any MCH programmatic or situational information on any social media.
- From our policy, "Creating social media in the name of MCH is prohibited unless authorized by the Compliance Officer."

### DAILY BULLETIN IS BELOW

# **Daily Bulletin**

Essential Information from the past 48 Hours

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#### MCH Process Updates

- MAB entrance near Pediatrics closed on Sat & Sun/ Effective 4.2
  Transportation of COVID inpatient pathways labeled / Effective 3.31
  EAP access info added to HR, HUB / Effective 3.30
  News stations in-process for key areas / Deployed by 4.2
  N100 Mask Cleaning Depot created / Effective 3.30
  EVS 3rd-Party Support Resource ID'd / Effective 3.27
  Central Scrub Station Open / Effective 5a, 3.27
  Main Registration Area Closed / Effective 6p 3.26
  Non-Essential Staff Release / Effective end of day 3.26
  BWC Fitness Floor Closed to employees / Effective 8p, 3.24
  Incident Command Team update / Effective 3.23
  Visitor Policy Updated / Effective 3.25
  Labor Pool w/ skillset list in development / Status: ongoing as of 3.20
- BWC Entrance No longer in use / Status: Closed, Sat, 3.20.20
- COVID Rule Out Unit/ Status: Opens Sat, 3.21
- a complete listing of all prior material is at the bottom right on this page -

#### Essential Communications

- Tyvex Suit Cleaning & Disenfection / Emailed 4.3
- Universal Mask Policy Revision / Emailed 4.3
- Universal Mask Policy Update / Emailed 4.2
- Scrub Recommendation for all staff / Emailed 4.2
- Interim Work Restrictions, Return to work Policy / Emailed 3.31
- Transportation of COVID inpatient pathways / End of Day report 3.31
- Food Delivery to patients timing reduced / Emailed to impacted depts. 3.26
- Tyvex Suit Cleaning link added to Clinical Resources below. 3.25.20
- Universal Mask Policy For Patient Care Areas / Emailed to All 3.24
- First Positive Case, MCH / Emailed to All. 3.23

a complete listing of all prior material is at the bottom right on this page -