

Thank you all for your hard work today, we are grateful for your efforts and teamwork. Work continues across the organization to prepare for COVID-19, while safeguarding our employees and patients. Please read the updates below as they include important information about:

- 1. Equipment: General News**
- 2. Staffing: General News**
- 3. Transportation of COVID Patients**

#### **Equipment: General News**

- An updated Mask Procedure will be coming out from Claudia tomorrow.
- Cloth Masks can be obtained via Material Management by emailing Dana K, Carrie M, or Sue B if NOT already on your unit.
- Managers, please consider ordering for your unit staff ASAP.
- Honeywell Half and Full Face Respirator Fitting has been initiated in Level 3 areas (High Risk Inpatient Unit).
- Community donations remain an active venue for supplies.
- Thanks to our Security & Engineering staff for recent support lent receiving 20 gallons of hand sanitizer.

#### **Staffing: General News**

- EVS: 24/7 coverage has been established.
- Dietary: contingency plan for food delivery is being evaluated and prepped for roll-out as needed.

#### **Transportation of COVID Patients**

- All COVID patients will be transported to the COVID Rule-Out Unit, via the designated COVID elevator. This elevator is located on the ground floor closest to Radiology.
- Rule-out patients are sick enough to need hospitalization but are still awaiting their COVID test results.
- Signs are in-place to identify this elevator as a COVID patient elevator only.
- Transportation will involve two (2) to three (3) staff members. Staff will wear all recommended PPE, (N95, gloves, gown, goggles), during transport.
- The patient will wear a loop mask and be covered with a clean white sheet.
- One of the three transport team members will assist in clearing the path for transport.
- Staff involved in transport or dedicated housekeeping team in PPE will perform terminal cleaning of dedicated route and elevator immediately after transport.
- The stretcher used for transport should be wiped down with disinfecting wipes.
- Staff are to doff PPE appropriately after transport, once they have returned to the ground level, after getting off the elevator.
- A canister of disinfecting wipes should be mounted or left in the elevator for cleaning purposes.

#### **Caring for someone at home**

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/index.html>

#### **How to prepare at home**

<https://www.cdc.gov/coronavirus/2019-ncov/prepare/index.html>

**Daily Bulletin is below**

# Daily Bulletin

## Essential Information from the past 48 Hours

### MCH Process Updates

- Transportation of COVID inpatient pathways / **Effective 3.31**
- EAP access info added to HR, HUB / **Effective 3.30**
- News stations in-process for key areas / **Deployed by 4.2**
- N100 Mask Cleaning Depot created / **Effective 3.30**
- EVS 3rd-Party Support Resource ID'd / **Effective 3.27**
- Central Scrub Station Open / **Effective 5a, 3.27**
- Main Registration Area Closed / **Effective 5p 3.26**
- Non-Essential Staff Release / **Effective end of day 3.26**
- BWC Fitness Floor Closed to employees / **Effective 8p, 3.24**
- Incident Command Team update / **Effective 3.23**
- HICS email address added / **Effective 3.23**
- Visitor Policy Updated / **Effective 3.25**
- Labor Pool w/ skillset list in development / **Status: ongoing as of 3.20**
- BWC Entrance No longer in use / **Status: Closed, Sat, 3.20.20**
- COVID Rule Out Unit/ **Status: Opens Sat, 3.21**
- Surge planning in development / **Status: ongoing as of 3.17**
- Cafe seating removed following state restriction on dine-in seating / **Effective 9am, Tues 3.17**
- Redeployment of staff from Rindge F.P. and Mon. Family Care / **Effective 5pm, Tues 3.17**

### Essential Communications

- Interim Work Restrictions, Return to work Policy / **Emailed 3.31**
- Transportation of COVID inpatient pathways / **End of Day report 3.31**
- Food Delivery to patients timing reduced / **Emailed to impacted depts. 3.26**
- Tyvex Suit Cleaning link added to Clinical Resources below. **3.25.20**
- Universal Mask Policy For Patient Care Areas / **Emailed to All 3.24**
- First Positive Case, MCH / **Emailed to All. 3.23**
- Time Keeping and Payroll Communication / **Emailed to Dept. Mgrs. 3.20**
- N95 Mask Conservation Update / **Emailed to Clinicians 3.19.20**
- COVID update, Dr. Shippee / **Emailed to Clinicians 3.17**
- Red Cross Alert Received / **Emailed to Clinicians 3.17**
- HAN Alert #8 Received. / **Emailed 3.16**
- HAN 7 Highlights and CURRENT TESTING ALGORITHM / **Emailed 3.16**
- Visitor Policy Update: Now limited access to 1 healthy visitor in select areas / **Emailed 3.13**
- Employee Travel Guidelines / **Emailed 3.13**
- State of NH announced "2-1-1" phone line for the NH residents (public) with COVID19 questions / **Emailed 3.12**
- HAN Alert #7 Received. / **Emailed 3.13**
- Cafeteria Memo: changes to item locations and flow changes / **Emailed 3.13**
- Memo: Conservation of N95. PAPR training ongoing for needed departments / **Emailed 3.11**
- NH DHHS now hosting weekly call-in session for NH healthcare partners every Thursdays, 12-1PM, ph. (833) 709-6685, no access code required.